



Coláiste Cois Life

Gleann an Ghrífin, Leamhcán,

Contae Átha Cliath, K78Y330

Fón: 01-6211825

www.colaiستecoislife.ie

eolas@colaiستecoislife.ie

FOIRM IARRATAIS AR CHLÁRÚ – 2026/2027

Níl san fhoirm seo ach foirm iarratais ar chlárú agus ní hionann í agus tairiscint áite, bíodh tairiscint intuigthe i gceist nó tairiscint eile. Ní chiallaíonn úsáid an fhocail 'scoláire' ar fud na Foirme Iarratais seo go meastar gur glacadh leis an duine a bhfuil an t-iarratas seo á dhéanamh ina leith mar scoláire de chuid Coláiste Cois Life.

This is an application form for admission and does not constitute an offer of a place, implied or otherwise. Use of the word 'student' throughout this Application Form does not imply that the person on whose behalf this application is being made is regarded as having been accepted as a student of Coláiste Cois Life.

Glacfar le foirmeacha iarratais ó:

Completed applications will be accepted from:

02/10/2025

Is é an dáta deiridh ar a nglacfar le hiarratais:

The closing date for receipt of applications is:

23/10/2025

Ainm an Dalta as Gaeilge:

Students name in Irish:

Bunscoil:

Primary School:

Ba chóir na Foirmeacha Iarratais go léir agus na cáipéisí a ghabhann leo a sheoladh chuig:

All Application Forms and accompanying documentation should be sent to:

Úsáid oifige amháin

Coláiste Cois Life
Gleann an Ghrífin
Leamhcán
Contae Átha Cliath
K78Y330

Dáta a bhfuarthas an fhoirm: ____/____/____

Stampa na Scoile:

Cuir tic leis an mBliainghrúpa a bhfuil an scoláire ag cur isteach air:

Please tick the Year Group the student is applying to enter:

☐

An Chéad Bhliain

☐

An Tríú Bliain

☐

Cúigiú Bliain

☐

An Dara Bliain

☐

An Idirbhliain

☐

Séú Bliain

Líon isteach gach roinn den iarratas seo a leanas le BLOCLITREACHA le do thoil <i>Please complete all sections of the following application using BLOCK CAPITALS</i>										
ROINN 1 – SONRAÍ AN TÉ A BHFUIL IARRATAS Á DHÉANAMH INA LEITH <i>SECTION 1 - PROSPECTIVE STUDENT DETAILS</i>										
Sonraí an duine óig a bhfuil an t-iarratas seo á dhéanamh ina leith. <i>Details of the young person for whom this application is being made</i>										
Céadainm: <i>First Name:</i>										
Dara hAinm: <i>Middle Name:</i>										
Sloinne as Gaeilge: <i>Surname in Irish:</i>										
Sloinne na Máthar roimh phósadh: <i>Mother's Maiden Name:</i>										
Seoladh an Dalta: <i>Student Address:</i>										
Éirchód: <i>Eircode:</i>										
UPSP: <i>PPSN:</i>										
Dáta Breithe: <i>Date of Birth:</i>	Lá/Day		Mí/Month		Bliain/Year					

Féach chuige le do thoil go gcuirfidh tú na cáipéisí seo a leanas ar ais chuig an scoil chun an t-iarratas a thabhairt chun críche:

Please ensure you return the following documents to the school to complete the application:

☐ **Cóip den teastas breithe/Copy of birth certificate**

ROINN 2 – SONRAÍ FAOI THUISMITHEOIR/CAOMHNÓIR
SECTION 2-PARENT/GUARDIAN DETAILS

NÍ GÁ an roinn seo a chomhlánú sa chás ina bhfuil 18 mbliana slánaithe ag an scoláire, mura rud é gur mhaith leis nó léi go ndéanadh an scoil cumarsáid le tuismitheoir/caomhnóir an scoláire faoin iarratas seo, in ionad teagmháil dhíreach a dhéanamh leis an scoláire féin. Iarrtar an t-eolas seo chun teagmháil a dhéanamh faoin iarratas. Má luaitear níos mó ná ainm amháin ach gurb é an seoladh céanna a bheidh ag gabháil leis an dá ainm, ní eiseofar ach aon litir amháin agus cuirfear an litir sin chuig an mbeirt.

This section is NOT required to be completed where the student is over 18, unless s/he wishes the school to communicate with his/her parent/guardian about this application instead of directly with the student. The information is sought for the purposes of making contact about this application. If more than one name is given but the address is the same, only one letter will issue and will be addressed to both individuals.

	Tuismitheoir/Caomhnóir/Neasghaol 1 <i>Parent/Guardian/Next of Kin 1</i>	Tuismitheoir/Caomhnóir/Neasghaol 2 <i>Parent/Guardian/Next of Kin 2</i>
Céadainm: <i>First Name:</i>		
Sloinne: <i>Surname:</i>		
Seoladh: <i>Address:</i>		
Éirchód: <i>Eircode:</i>		
Uimhir theileafóin: <i>Telephone no:</i>		
Seoladh r-phoist: <i>Email address:</i>		
Gaol leis an scoláire: <i>Relationship to student:</i>		

ROINN 3 – CÓD IOMPAIR NA SCOLÁIRÍ
SECTION 3 - STUDENT CODE OF BEHAVIOUR

Dearbhaigh, le do thoil, go nglacann tusa, mar thuismitheoir/caomhnóir, le Cód Iompair na Scoláirí agus go ndéanfaidh tú gach iarracht réasúnta lena chinntiú go gcloífidh an Scoláire leis más rud é go bhfaighidh sé nó sí áit sa scoil. Tabhair faoi deara go bhfuil an Cód Iompair le fáil ar www.colaistecoislife.ie nó ó oifig na scoile.

Please confirm that the Student Code of Behaviour is acceptable to you as a parent/guardian and that you shall make all reasonable efforts to ensure compliance of same by the student if s/he secures a place in the school. Please note that the Code of Behaviour can be found at www.colaistecoislife.ie or from the school office.

Dearbhaimse, _____, go nglacaim le Cód Iompair na scoile agus go ndéanfaidh mé gach iarracht réasúnta mar thuismitheoir/caomhnóir, lena chinntiú go gcloífidh an scoláire leis más rud é go bhfaighidh sé nó sí áit sa scoil.

I _____ confirm that the Code of Behaviour for the school is acceptable to me as the student's parent/guardian and I shall make all reasonable efforts to ensure compliance by the student if s/he secures a place in the school.

ROINN 4 – RIALACHA MAIDIR LEIS AN AOIS ÍOSTA CHUN DUL CHUIG AN IARBHUNSCOIL
SECTION 4 - RULES ON MINIMUM AGE FOR ENTRY INTO POST PRIMARY SCHOOL

Faoi alt X den cháipéis 'Rialacha agus Clár na Meánscoileanna 2004/05' de chuid na Roinne Oideachais agus Scileanna ciallaíonn dalta aitheanta "dalta atá 12 bhliain d'aois ar a laghad an 1^a lá de Eanáir den scoilbhliain." Chomh maith leis sin, faoi roinn V, éilítear ar Phríomhoide "sliocht deimhnithe as clár poiblí breitheanna" a fháil. Dá bhrí sin, ní mór don scoil féachaint ar theastas breithe fada an linbh chun a mheas an gcomhlíonann sé nó sí an ceanglas sin.

Under section X of the Department of Education and Skills' Rules and Programme for Secondary Schools 2004/05, "A recognized pupil means a pupil who is not less than 12 years of age on the 1st day of January of the school year." Also, section V requires a Principal to obtain a "certified extract from" the "public register of births." Therefore, the school requires sight of the child's long-form birth certificate in order to assess whether s/he meets the requirement.

Cuir tic sa bhosca le do thoil lena dheimhniú go bhfuil cóip den teastas breithe an linbh leis an bhFoirm Iarratais seo agat:

Please tick the box to confirm that you enclose a copy of the birth cert with this Application Form:

☐

Cuirim faoi iamh leis an bhFoirm Iarratais seo, cóip den teastas breithe an linbh.

I enclose a copy of the child's birth cert with this Application Form.

ROINN 8 – CRITÉIR ROGHNÚCHÁIN MAIDIR LE LIGEAN ISTEACH I gCÁS LIOSTA FEITHIMH A BHEITH ANN

SECTION 8 - SELECTION CRITERIA FOR ADMISSION IN THE EVENT OF OVERSUBSCRIPTION.

Cuideoidh an t-eolas seo lena chinneadh an gcomhlíonann an scoláire na riachtanais ar chlárú de réir an oird tosaíochta a leagtar amach sa roinn is infheidhme de Chuid B den Bheartas ar Chlárú i leith Coláiste Cois Life *This information will assist in determining whether the student meets the admission requirements in accordance with the order of priority as set out in the applicable section of Part B of the Admission Policy for Coláiste Cois Life.*

- A. Iarrtar ort seoladh an scoláire a dhearbhu lena chinneadh an bhfuil cónaí air nó uirthi sa scoilcheantar. Tabhair faoi deara le do thoil go mbeidh cruthúnas ar sheoladh, a eisíodh le déanaí, ag teastáil chun tacú leis an bhfaisnéis sin. (Ní ghlacfar ach le billí fónais cláraithe nó ráitis bhainc a eisíodh le trí mhí anuas, in ainm an tuismitheora/na dtuismitheoirí nó an chaomhnóra/na gcaomhnóirí.)**
- A. Please confirm the student's address for the purpose of determining whether s/he resides in the catchment area. Please note that recent proof of address will be required in support of this. (Only registered utility bills or bank statements dated within the last three months and in the name of the parent(s)/guardian(s) will be accepted.)**

Seoladh: Address:	

- B. Má tá aon dearthaireacha nó deirfiúracha leis an scoláire sa scoil faoi láthair, ainmnigh iad agus luaigh cén bhliain ina bhfuil said.**
- B. If the student currently has any siblings in this school, please indicate names and current year of study.**

(i) Ainm: Name:	
Bliain/Blianta: Year(s):	
(ii) Ainm: Name:	
Bliain/Blianta: Year(s):	

C. Más rud é go raibh aon deartháir nó deirfiúr leis an scoláire sa scoil san am atá thart, ainmnigh iad agus luaigh cén tréimhse inar fhreastail siad ar an scoil.

C. If the student has previously had any brother or sister in this school, please indicate their names and years of attendance.

(iii) Ainm: Name:

Bliain/Blianta:

Year(s):

(iv) Ainm: Name:

Bliain/Blianta:

Year(s):

D. Más rud é go raibh tuismitheoir/tuismitheoirí nó seantuismitheoir/seantuismitheoirí an scoláire ag freastal ar sa scoil san am atá caite, ainmnigh iad agus luaigh cén tréimhse inar fhreastail siad ar an scoil.

D. If the student's parent(s) or grandparent(s) previously attended this school, please indicate their name(s) and years of attendance.

(v) Ainm: Name:

Bliain/Blianta:

Year(s):

(vi) Ainm: Name:

Bliain/Blianta:

Year(s):

E. Tabhair sonraí faoin mbunscoil ar ar fhreastail an scoláire.

E. Please provide details of the primary school attended by the student.

Ainm na scoile:

School name:

Seoladh

na scoile:

School address:

F. I gcás ina bhfuil áit san Aonad Lán-Ghaeilge á lorg ag an scoláire, iarrtar ort an fhaisnéis thíos a sholáthar chun tabhairt le fios cén leibhéal líofachta atá ag an scoláire sa Ghaeilge mar ghnáth-theanga chumarsáide. Cuir tic le gach rogha lena mbaineann: F. Where the student is seeking a place in the Aonad Lán-Gaeilge, please provide information below as an indication of the student's level of fluency as a normal means of communication. Please indicate all that apply:	
An labhraítear Gaeilge go rialta sa bhaile: <i>Is Irish regularly spoken at home:</i>	Labhraítear ☐ Ní labhraítear ☐
An bhfuil cónaí ar an scoláire i gceantar Gaeltachta: <i>Is s/he resident in a Gaeltacht area:</i>	Tá ☐ Níl ☐
Aon chúinse eile a mheasann tú atá ábhartha i dtaobh líofacht a léiriú: <i>Any other factor that you feel may be relevant to demonstrate fluency:</i>	

ÚSÁID OIFIGE AMHÁIN /OFFICE USE ONLY
An Dáta a bhFuarthas an tIarratas: <i>Date Application Received:</i>
Seiceáilte ag: <i>Checked by:</i>
An dáta ar cuireadh isteach i mBunachar Sonraí na Scoile é: <i>Date entered on School Database:</i>
Curtha isteach ag: <i>Entered by:</i>

COSAINT SONRAÍ

Is coiste de BOOÁCDL, *No.1 Tuansgate, Belgard Square East, Tallaght, Dublin 24 D24X62W* Bord Bainistíochta Coláiste Cois Life agus is rialtóir sonraí é faoi na Rialacháin Ghinearálta maidir le Cosaint Sonraí agus faoin Acht um Chosaint Sonraí 1988 - 2018. Is é/í Breandán Mac Fhloinn an tOifigeach Cosanta Sonraí don BOOÁCDL agus is féidir teagmháil a dhéanamh leis/léi ag eolas@colaistecoislife.ie.

Seachas na sonraí pearsanta a bhaineann le heitneacht an dalta, atá á lorg ag an Roinn Oideachais, ach fút féin ar fad atá sé iad a chur ar fáil, tá na sonraí pearsanta a chuirtear ar fáil ar an bhFoirm Ghhlactha seo agus ar na cáipéisí a ghabhann léi de dhíth ar an scoil chun críocha:

- Sainiúlacht a fhíorú;
- Múinteoirí agus acmhainní a leithdháileadh ar an scoil;
- Riaracháin na scoile;
- Rollú agus clárú daltaí;
- Teidlíocht dalta maidir le tacaíochtaí breise foghlamtha a chinntiú;
- Leasa Linbh (lena n-áirítear leas leighis) agus
- Ár gceanglais dlí eile a chomhlíonadh lena n-áirítear ionadaithe tuismitheoirí/caomhnóirí a thoghadh chuig an BOO faoin Acht um Boird Oideachais agus Oiliúna 2013,

ar tascanna iad ar fad de bhun dhualgaís reachtúla éagsúla a bhfuil BOOÁCDL faoina réir. Mar sin, tá próiseáil na sonraí pearsanta a chuirtear ar fáil ar an bhFoirm Iarratais seo á déanamh mar atá leagtha amach in Alt 6(c) den Rialachán Ginearálta maidir le Cosaint Sonraí.

Má chliseann ort faisnéis a iarrtar ort a chur ar fáil (seachas na sonraí pearsanta a bhaineann le heitneacht an dalta, atá á lorg ag an Roinn Oideachais, ach fút féin ar fad atá sé iad a chur ar fáil) d'fhéadfá tairiscint ar áit sa scoil a tharraingt siar.

Cé go gcaithfear go príobháideach leis an eolas a chuirfear ar fáil do BOOÁCDL, agus go mbaileofar agus go n-úsáidfear é de réir na nAchtanna um Chosaint Sonraí 1988 – 2018, ó am go ham beidh orainn sonraí pearsanta a roinnt le comhlachtaí eile (lena n-áirítear an Roinn Oideachais, an Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí, An Garda Síochána, Feidhmeannacht na Seirbhíse Sláinte, oibrithe sóisialta nó cleachtóirí leighis Tusla (CFA), an Bord Náisiúnta Leasa Oideachais, an Chomhairle Náisiúnta um Oideachas Speisialta, aon Eagraí um Riachtanais Speisialta Oideachais, an tSeirbhís Náisiúnta Síceolaíochta Oideachais nó le scoil eile (sa chás go bhfuil dalta ag athrú chuig scoil/ionad eile). D'fhéadfaimis freisin cuid de na sonraí pearsanta a chur in iúl don phátrún nó do bhord bainistíochta scoileanna eile chun iontráil éifeachtúil daltaí a éascú, de bhun alt 66(6) den Acht Oideachais 1998 arna chur isteach le halt 9 den Acht Oideachais (Ligeann isteach i Scoileanna) 2018. Bímid ag brath ar thuismitheoirí/caomhnóirí agus ar dhaltaí eolas cruinn agus iomlán a thabhairt dúinn agus a chur in iúl dúinn má thagann aon athrú ar an eolas a thugtar dúinn.

Tá próiseáil eitneacht an dalta bunaithe ar thoiliú (Airteagal 6(1)(a) den RGCS) agus iarrann an Roinn Oideachais í de bhun Chiorclán 0033/2025. Cuirfidh an scoil na sonraí isteach i gcóras TF PPOD na Roinne Oideachais agus ansin úsáidtear í le haghaidh anailís staitistiúil. Ba chóir aon cheisteanna maidir leis sin a sheoladh chuig an Aonad Cosanta Sonraí, An Roinn Oideachais, Corr na Madadh, Baile Átha Luain, Contae na hIarmhí, N35 X659, tríd an ríomhphost ag: dpo@education.gov.ie agus ar an teileafón ag: (090) 648 3908.

Coinneofar na sonraí pearsanta a chuirtear ar fáil san Fhoirm Ghhlactha seo ar feadh 7 mbliana ón dáta a mbeidh an dalta 18 bliana d'aois, mura bhfuil ceanglas reachtúil ann d'fhonn cuid nó gach gné de na sonraí a choinneáil ar feadh tréimhse níos faide nó ar feadh tréimhse gan teorainn, mar atá leagtha amach i mBeartas Coinneála Sonraí BOOÁCDL, is féidir sin a fháil ar www.ddletb.ie

Is féidir cóip iomlán de Bheartas Coinneála Sonraí BOOÁCDL a fháil ag www.colaistecoislife.ie nó ó oifig na scoile.

Tá sé de cheart ag duine ar bith a chuireann sonraí pearsanta ar fáil tríd an bhFoirm Ghhlactha seo iarratas a dhéanamh le rochtain a fháil ar na sonraí sin. Tá sé de cheart aige/aici freisin iarratas a dhéanamh faisnéis ar bith atá mícheart go fíorasach a athrú. Is féidir leis an ábhar sonraí iarratas a dhéanamh chun na sonraí a scriosadh nó is féidir sin a dhéanamh thar ceann an ábhair sonraí ach ní gheillfear chuige seo ach amháin sa chás nach bhfuil na sonraí de dhíth chun na críocha ar bailíodh iad agus sa chás nach bhfuil bunús dlí ag BOOÁCDL iad a choinneáil.

Má tá gearáin agat mar ábhar sonraí maidir le próiseáil do chuid sonraí pearsanta, tá sé de cheart agat gearán a chur ar aghaidh chuig an gCoimisiún um Chosaint Sonraí.

DATA PROTECTION

The Board of Management of Coláiste Cois Life is a committee of DDLETB, *No.1 Tuansgate, Belgard Square East, Tallaght, Dublin 24 D24X62W*. which is a data controller under the General Data Protection Regulations and the Data Protection Acts 1988 - 2018. The Data Protection Officer for DDLETB is Breandán Mac Fhloinn and can be contacted at eolas@colaistecoislife.ie.

Other than for the personal data related to the student's ethnicity, which is sought by the Department of Education and optional to provide, the personal data supplied on this Acceptance Form and accompanying documentation sought is required by the school for the purpose of:

- Verification of identity;
- Allocation of teachers and resources to the school;
- School administration;
- Student enrolment & registration;
- Determining a student's eligibility for additional learning supports;
- Child welfare (including medical welfare) and
- Fulfilling our other legal obligations including the election of parent/guardian representatives to the ETB under the Education and Training Boards Act, 2013,

all of which are tasks carried out pursuant to various statutory duties to which DDLETB is subject. The processing of that personal data supplied on this Application Form is therefore carried out in line with Article 6(c) of the General Data Protection Regulation.

Failure to provide the requested information (except for the personal data related to the student's ethnicity, which is sought by the Department of Education and optional to provide) may result in the withdrawal of an offer of a place in the school.

While the information provided will generally be treated as private to DDLETB and will be collected and used in compliance with the Data Protection Acts 1988 – 2018, from time to time it may be necessary for us to transfer the personal data to other bodies (including the Department of Education, the Department of Social Protection, An Garda Síochána, the Health Service Executive, Tusla (CFA) social workers or medical practitioners, the National Educational Welfare Board, the National Council for Special Education, any Special Education Needs Organiser, the National Educational Psychological Service, or (where the student is transferring) to another school/centre). We also may communicate some of the data with the patron or board of management of other schools in order to facilitate the efficient admission of students, pursuant to section 66(6) of the Education Act 1998 as inserted by section 9 of the (Admissions to Schools) Act 2018. We rely on parents/guardians and students to provide us with accurate and complete information and to update us in relation to any change in the information provided.

The processing of the student's ethnicity is based on consent (Article 6(1)(a) of the GDPR) and is requested by the Department of Education pursuant to Circular 0033/2025. The data will be input to the Department of Education's I.T. PPOD system by the school and then used for statistical analysis. Any queries in relation to same should be directed to the Data Protection Unit, Department of Education, Cornamaddy, Athlone, County Westmeath, N35 X659, via email at: dpo@education.gov.ie and on the telephone at: (090) 648 3908.

The personal data provided in this Acceptance Form will be kept for 7 years from the date on which the student turns 18 years of age, unless there is a statutory requirement to retain some or all elements of the data for a further period or indefinitely, in line with DDLETB's Data Retention Policy, which can be found at www.ddletb.ie.

A copy of the full DDLETB Data Protection Policy is available at www.colaistecoislife.ie or from the school office.

Any person who provides personal data through this Acceptance Form has a right to request access to that data. S/he also has a right to request the changing of any information if it is factually incorrect. A request for erasure of the data can also be made by or on behalf of the data subject but this will only be acceded to where the data is no longer necessary for the purpose for which it was collected and where DDLETB does not have a legal basis for retaining it.

If you as a data subject have any complaints regarding the processing of your personal data, you have the right to lodge a complaint with the Data Protection Commission.

FAISNÉIS THÁBHACHTACH: IMPORTANT INFORMATION:

- **Is gá duit na cáipéisí seo a leanas a sheoladh isteach:** *You are required to submit:*
 - (i) **Cóip den teastas breithe.** *Copy of birth certificate.*
 - (ii) **Cruthúnas ar sheoladh baile agus é faighte agat le déanaí – ní ghlacfar ach le billí fónais cláraithe nó ráitis bhainc a eisíodh le trí mhí anuas, in ainm an tuismitheora/na dtuismitheoirí nó an chaomhnóra/na gcaomhnóirí.** *Recent proof of address - only registered utility bills or bank statements dated within the last three months and in the name of the parent(s)/guardian(s) will be accepted.*
- **Glacfar gur le meon macánta an t-eolas go léir a chuirfidh tú ar fáil san fhoirm iarratais seo. Má fhaightear amach go bhfuil aon chuid den eolas mícheart, míthreorach nó easnamhach, d'fhéadfadh an t-iarratas a bheith neamhbhailí.** *All of the information that you provide in this application form is taken in good faith. If it is found that any of the information is incorrect, misleading or incomplete, the application may be rendered invalid.*
- **Iarrtar ort a thuiscint gur tusa féin atá freagrach as an scoil a chur ar an eolas faoi aon athruithe ar shonraí teagmhála nó ar na cúinsí a bhaineann leis an iarratas seo.** *Please understand that it your responsibility to inform the school of any change in contact information or circumstances relating to this application.*
- **Le haghaidh faisnéis maidir leis an gcaoi a ndéanann an scoil agus BOOÁCDL do chuid sonraí a phróiseáil, féach thall le do thoil.** *For information regarding how your data is processed by the school and DDLETB, please see overleaf.*
- **Sínigh thíos le do thoil, lena chur in iúl go bhfuil an t-eolas sin léite agat agus go dtuigeann tú í.** *Please sign below to demonstrate that you have read and understood this information.*

TABHAIR FAOI DEARA: Má fhaigheann an scoláire áit in Coláiste Cois Life, ní hé sin le rá go bhfaighidh sé/sí a rogha ábhair dó/di, mar gheall ar dheacrachtaí ó thaobh acmhainne agus/nó srianta ar líon na scoláirí in aghaidh an ranga.
NOTE: Should the student receive a place in Coláiste Cois Life there is no guarantee that the student will be assigned his/her selected subject choice due to resource issues and/or restrictions on the numbers of students per class.

Tuismitheoir/Caomhnóir 1

(Parent/Guardian 1)

Dáta

Tuismitheoir/Caomhnóir 2

(Parent/Guardian 2)

Dáta

Dalta (sa chás go bhfuil os cionn 18)

Student (where over 18)

Dáta